

## BCBC Bookkeeper Job Description

BCBC is currently seeking an established bookkeeper who wants to broaden their client base. The successful bookkeeper will have some experience working with charitable organizations in British Columbia and will be familiar with online accounting software and online banking. The bookkeeper will be working with several BCBC churches who are seeking bookkeeping help. This will be a remote working situation, however the bookkeeper may need to travel to various churches in the Lower Mainland occasionally. The remuneration will vary based on the church that you are working with. If you are interested in having BCBC churches as clients, please contact [info@bcbc.ca](mailto:info@bcbc.ca).